

## Capability Assessment Worksheet

Jurisdiction: \_\_\_\_\_

Local mitigation capabilities are existing authorities, policies, programs, and resources that reduce hazard impacts or that could be used to implement hazard mitigation activities. Please complete the tables and questions in the worksheet as completely as possible. Complete one worksheet for each jurisdiction.

### Planning and Regulatory

Planning and regulatory capabilities are the plans, policies, codes, and ordinances that prevent and reduce the impacts of hazards. Please indicate which of the following your jurisdiction has in place.

Plans	Yes/No Year	Does the plan address hazards?
		Does the plan identify projects to include in the mitigation strategy?  Can the plan be used to implement mitigation actions?
Comprehensive/Master Plan		
Capital Improvements Plan		
Economic Development Plan		
Local Emergency Operations Plan		
Continuity of Operations Plan		
Transportation Plan		
Stormwater Management Plan		
Community Wildfire Protection Plan		
Other special plans (e.g., brownfields redevelopment, disaster recovery, coastal zone management, climate change adaptation)		

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Building Code, Permitting, and Inspections	Yes/No	Are codes adequately enforced?
Building Code		Version/Year:
Building Code Effectiveness Grading Schedule (BCEGS) Score		Score:
Fire department ISO rating		Rating:
Site plan review requirements		
Land Use Planning and Ordinances	Yes/No	Is the ordinance an effective measure for reducing hazard impacts? Is the ordinance adequately administered and enforced?
Zoning ordinance		
Subdivision ordinance		
Floodplain ordinance		
Natural hazard specific ordinance (stormwater, steep slope, wildfire)		
Flood insurance rate maps		
Acquisition of land for open space and public recreation uses		
Other		
How can these capabilities be expanded and improved to reduce risk?		

## Administrative and Technical

Identify whether your community has the following administrative and technical capabilities. These include staff and their skills and tools that can be used for mitigation planning and to implement specific mitigation actions. For smaller jurisdictions without local staff resources, if there are public resources at the next higher level government that can provide technical assistance, indicate so in your comments.

Administration	Yes/No	Describe capability Is coordination effective?
Planning Commission		
Mitigation Planning Committee		
Maintenance programs to reduce risk (e.g., tree trimming, clearing drainage systems)		
Mutual aid agreements		
Staff	Yes/No FT/PT <sup>1</sup>	Is staffing adequate to enforce regulations? Is staff trained on hazards and mitigation? Is coordination between agencies and staff effective?
Chief Building Official		
Floodplain Administrator		
Emergency Manager		
Community Planner		
Civil Engineer		
GIS Coordinator		
Other		

1. Full-time (FT) or part-time (PT) position

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<b>Technical</b>	<b>Yes/No</b>	<b>Describe capability</b> <b>Has capability been used to assess/mitigate risk in the past?</b>
Warning systems/services (Reverse 911, outdoor warning signals)		
Hazard data and information		
Grant writing		
Hazus analysis		
Other		
<b>How can these capabilities be expanded and improved to reduce risk?</b>		

## Financial

Identify whether your jurisdiction has access to or is eligible to use the following funding resources for hazard mitigation.

Funding Resource	Access/ Eligibility (Yes/No)	Has the funding resource been used in past and for what type of activities?  Could the resource be used to fund future mitigation actions?
Capital improvements project funding		
Authority to levy taxes for specific purposes		
Fees for water, sewer, gas, or electric services		
Impact fees for new development		
Storm water utility fee		
Incur debt through general obligation bonds and/or special tax bonds		
Incur debt through private activities		
Community Development Block Grant		
Other federal funding programs		
State funding programs		
Other		
<b>How can these capabilities be expanded and improved to reduce risk?</b>		

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## Education and Outreach

Identify education and outreach programs and methods already in place that could be used to implement mitigation activities and communicate hazard-related information.

<b>Program/Organization</b>	<b>Yes/No</b>	<b>Describe program/organization and how relates to disaster resilience and mitigation. Could the program/organization help implement future mitigation activities?</b>
Local citizen groups or non-profit organizations focused on environmental protection, emergency preparedness, access and functional needs populations, etc.		
Ongoing public education or information program (e.g., responsible water use, fire safety, household preparedness, environmental education)		
Natural disaster or safety related school programs		
StormReady certification		
Firewise Communities certification		
Public-private partnership initiatives addressing disaster-related issues		
Other		
<b>How can these capabilities be expanded and improved to reduce risk?</b>		